

**Appendix VI to the minute of
meeting of Tayside Joint Police
Board of 30 January 2005.**

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **FINANCE SUB-COMMITTEE** held in Conference Room 1, Tayside Police Headquarters, West Bell Street, Dundee on Wednesday 21 December 2005 at 10.00 am.

Present: Councillors COLIN YOUNG, RON SCRIMGEOUR, JACK GIBB and CHRISTINA ROBERTS.

Apologies: Apologies for absence were intimated on behalf of Depute Lord Provost CHARLES FARQUHAR OBE and Councillor ALISTAIR BARR.

Councillor YOUNG, Convener, in the chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The [minute of meeting of the Finance Sub-Committee of 24 March 2005](#) which had been submitted to the Board on 9 May 2005 was approved as a correct record.

3. REVENUE MONITORING STATEMENT AND PROVISIONAL OUTTURN

With reference to Article 5 of the minute of meeting of the Board of 31 January 2005, there was submitted Joint Report No. PB 88/05 by the Chief Constable and Interim Treasurer detailing the actual revenue expenditure incurred and income received for the period 1 April to 31 October 2005. The Report also detailed the projected position as at 31 March 2006.

The Report indicated that the Force was currently projecting a net underspend of £781,000, including £240,000 as a consequence of increased interest generated on revenue balances. The remaining net underspend of £541,000 was due to significant additional income generated by the Force including charges for the provision of mutual aid during the G8 Summit. The projected net underspend of £541,000 represented 0.7% of the Force GAE figure for 2005/2006 and was therefore well within the permitted 3% level for transfer to general reserves in any financial year.

Overall, the net expenditure incurred by the Force over the period was satisfactory. Whilst the position was welcomed, it was also noted that the Force was facing significant financial pressures in the next financial year including implementation of a job evaluation scheme and some significant property maintenance projects including replacement switchgear at Force Headquarters and replacement lifts at HQ Annexe and Perth Divisional HQ. In addition, the Force had been advised that it must relocate from Dundee City Centre Sub-Station prior to 2009 as a consequence of a demolition of Tayside House. The Force would therefore have to consider alternative accommodation options up to this date which might also incur costs.

A further Report would be submitted to the Board once the year-end position was finalised.

The Sub-Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to delegate authority to the Chief Constable and the Interim Treasurer to ensure the most advantageous financial position for the Board at the year end (but without detrimental financial impact on the constituent authorities).

4. CAPITAL MONITORING STATEMENT

With reference to Article 4 of the minute of meeting of this Sub-Committee of 24 March 2005, there was submitted Joint Report No PB 89/05 by the Chief Constable and Interim Treasurer apprising members of the actual capital expenditure incurred for the period from 1 April 2005 – 31 October 2005 and measuring projected capital expenditure for the year against the budgeted provision for the year.

Capital expenditure would continue to be managed and steps taken to ensure capital expenditure levels at the end of the financial year were within the authorised limits of the issued capital grants and the capital receipts available in order to maximise the Board's capital expenditure position in 2005/2006. The accompanying monitoring statement indicated that the projects prioritised by the Board would be completed within the current financial year.

The Sub-Committee agreed:-

- (i) to note the position as at 31 October 2005 as per the monitoring statement;
- (ii) to note that projections of the year end position would be ongoing and brought forward on a regular basis to the Board; and
- (iii) to delegate authority to the Chief Constable and the Interim Treasurer to bring about the most advantageous capital expenditure position to the Board at the financial year end by full utilisation of allocated capital grants and available capital receipts.

5. TREASURY MANAGEMENT ANNUAL REPORT 2004/2005

There was submitted Report No PB 90/05 by the Interim Treasurer detailing Treasury Management activities for Angus Council for 2004/2005, which also incorporated Treasury Management activities for Tayside Joint Police Board.

The production of a Treasury Management Annual Report was a requirement of the Code of Practice on Treasury Management in Local Authorities issued by the Chartered Institute of Public Finance and Accountancy in 2001. The Treasury Management Annual Report was therefore submitted for consideration by members with a view to obtaining approval by the Sub-Committee and adoption by the Board.

The Sub-Committee approved the contents of the Annual Report and the Treasury Management activities for the Board for 2004/2005.

6. EXCLUSION OF PUBLIC AND PRESS

The Sub-Committee resolved, that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973 paragraph 8 and 9.

7. 2006/2007 PROVISIONAL REVENUE BUDGET

With reference to Article 6 of the minute of meeting of the Board of 31 January 2005, there was submitted Joint Report No PB 91/05 by the Chief Constable and Interim Treasurer which advised of a provisional revenue budget for 2006/2007 based on a needs estimate but which was also in line with the notified GAE allocation for 2006/2007.

The Report concluded, that after adjustments to take into account current information, it was estimated that Tayside Police Force required a budget of £79.383m (on a GAE basis) to maintain service delivery in 2006/2007.

The Sub-Committee agreed:-

- (i) to note that the total estimated cost of operating the Force on a GAE basis in 2006/2007 was £79.383m which was £172,000 in excess of the notified GAE figure of £79.211m;

- (ii) to note that budget adjustments totalling £172,000 had been applied within the provisional revenue budget to bring it into line with the notified GAE figure;
- (iii) to note that the addition of £2.733m of non-GAE expenditure gave a total net revenue budget of £81.944m;
- (iv) to approve, in principle, the 2006/2007 provisional revenue budget, as outlined in Appendix A to the Report and refer the budget to a meeting of the Board for final determination; and
- (v) to note that interest earned on revenue balances in 2006/2007 was estimated to be £200,000 and, in line with last year's treatment of this, it was proposed to return any such interest earned to the constituent councils.