

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **AUDIT SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, West Bell Street, Dundee on Tuesday 30 August 2005 at 10.00 am.

Present: Councillor COLIN YOUNG, Depute Lord Provost CHARLES FARQUHAR OBE, Councillors RON SCRIMGEOUR, JIM BARRIE and LEWIS SIMPSON.

Councillor YOUNG, Convener, in the chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The [minute of meeting of the Audit Sub-Committee of 14 June 2005](#) was submitted, approved as a correct record and signed by the Convener.

3. INTERNAL AUDIT REPORTS

There was submitted Report No PB62/05 by the Interim Treasurer providing the Sub-Committee with the Internal Audit Reports issued since the last Audit Sub-Committee.

The Report indicated that, as part of the annual Audit Plan, Internal Audit issued a formal Report for each audit undertaken. Appended to the Report were full copies of the Internal Audit Reports on Corporate Governance and the Local Code, Anti-Fraud and Corruption Strategy Review, Data Protection follow up and Fleet Management.

The Sub-Committee agreed:-

- (i) to note the contents of the Internal Audit Reports and
- (ii) to note that the Chief Internal Auditor would follow-up the agreed action plans in due course.

4. INTERNAL AUDIT PLAN UPDATE REPORT

There was submitted Report No PB63/05 by the Interim Treasurer which provided an update on the progress of the Internal Audit Plan for 2004-2005.

The Report indicated that the three year Strategic Audit Plan covering the period 2003/2004 to 2005/2006 previously agreed by the Finance Sub-Committee on 23 March 2004, had progressed significantly since the last update Report.

The Sub-Committee agreed to note the progress to date.

5. CONTINUOUS IMPROVEMENT ACTIVITY SUMMARY REPORT

With reference to Article 7 of the minute of meeting of this Committee of 14 June 2004, there was submitted Report No. PB64/05 by the Chief Constable which provided members with a Report on the progress of the recent review of the outsourced Police Surgeon Service.

The Report outlined the improvements made following the review of the Police Surgeon Service which had enhanced service delivery. The Report also detailed the progress to date on the main recommendations which were not yet complete.

The Sub-Committee agreed to note the progress made against the main findings of the review.

6. BEST VALUE REVIEW OF CUSTOMER CARE AND PRISONER HANDLING - SUMMARY OF PROGRESS

With reference to Article 4 of the minute of meeting of this Sub-Committee of 24 March 2005, there was submitted Report No PB65/05 by the Chief Constable providing members with an overview of the progress made against the recommendations produced following the Service Review carried out into Custody Care and Prisoner Handling.

The Report indicated that the Force had progressed the recommendations made arising out of the Review and work on the remaining recommendations still requiring to be completed would continue to be progressed.

The Sub-Committee agreed:-

- (i) to note the progress made against the main findings of the Review; and
- (ii) to note that work on the remaining recommendations still requiring to be completed would continue to be progressed.