

MINUTE of MEETING of the **AUDIT SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, 4 West Bell Street, Dundee on Friday 21 December 2007 at 10.00am.

**Present:** Councillors IAN MACKINTOSH, ARCHIBALD MACLELLAN and Bailie HELEN WRIGHT (substitute for Bailie GEORGE REGAN).

Councillor MACKINTOSH, Convener, in the Chair.

**1. APOLOGIES**

Apologies for absence were noted from Councillors MARK SALMOND and LEWIS SIMPSON, and Bailie GEORGE REGAN.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Audit Sub-Committee of 28 August 2007, which had been submitted to the Board on 12 November 2007, was approved as a correct record and signed by the Convener.

**4. INTERNAL AUDIT PLAN UPDATE REPORT**

There was submitted Report No PB 75/07 by the Treasurer which provided an update on the progress of the Internal Audit Plan for 2007/2008.

The Report indicated that, within the 2007/2008 Plan, work had commenced on two audits which were currently in course and other audits scheduled for start between December and March were on schedule. A timetable had been agreed with both the client management and the contractor, with work scheduled for completion by March/April 2008. The corporate governance audit work would be undertaken over the April/May 2008 period and the assurance statements would be presented to the Sub-Committee's meeting in June 2008. The details of the 2007/2008 Plan were detailed in the Report.

The Audit Sub-Committee agreed to note the progress to date in relation to the 2007/2008 Audit Plan.

**5. BEST VALUE REVIEW OF CUSTODY CARE AND PRISONER HANDLING - UPDATE REPORT**

With reference to Article 6 of the minute of meeting of this Sub-Committee of 24 March 2006, there was submitted Report No PB76/07 by the Chief Constable providing members with an update on the progress of the recommendations produced following the Best Value Review of Custody Care and Prisoner Handling.

The Report indicated that the Force had implemented 57 of the 67 recommendations made arising out of the Review. One recommendation was in progress and the other 9 recommendations would not be implemented. Of the recommendations not being implemented, 3 related to aspirational facilities that had proved impractical or cost prohibitive to achieve, such as fitting sinks and disabled toilets in cells. A further 5 related to staffing options that had been dealt with through other recommendations, whilst one related to week-end courts, which was outwith the control of Tayside Police and being trialled nationally.

The Sub-Committee agreed to note the progress of the Review, and completion of work to meet the recommendations of the Best Value Review process.