

## **TAYSIDE JOINT POLICE BOARD**

MINUTE of MEETING of the **APPOINTMENTS SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, 4 West Bell Street, Dundee on Tuesday 14 November 2006 at 9.00 am.

**Present:** Councillors COLIN YOUNG, CHARLES FARQUHAR OBE, RON SCRIMGEOUR, ALISTAIR BARR, ROBERT MYLES and CHRISTINA ROBERTS.

Councillor YOUNG, Convener, in the chair

### **1. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **2. EXCLUSION OF PUBLIC AND PRESS**

The Sub-Committee agreed to exclude the public and press during consideration of the following items in order to avoid disclosure of information which was exempt in terms of paragraph 1 of Part 1 of Schedule 7(A) to the Local Government (Scotland) Act 1973, paragraph 1.

### **3. RECRUITMENT OF CHIEF OFFICER**

There was submitted Report No PB65/06 by the Personnel Adviser to the Appointments Sub-Committee (Assistant Chief Executive (Management) Dundee City Council) which advised the Sub-Committee of the Scottish Executive Guidelines on Selection Procedures (Chief Officer Appointments in the Scottish Police Service), made recommendations on the selection process and sought the views of the Sub-Committee on a number of issues.

The Report detailed the general principles to be adopted for the recruitment of the Deputy Chief Constable and, after discussion, the Sub-Committee agreed:-

- (i) that the draft job description as detailed in Appendix 1 of the Report be approved, subject to minor amendment as discussed;
  - (ii) that the draft person specification as detailed in Appendix 2 of the Report be approved, subject to minor amendment as discussed;
  - (iii) that the draft advertisement as detailed in Appendix 3 of the Report be approved, subject to minor amendment as discussed;
  - (iv) that the fixed term appointment for the post of Deputy Chief Constable be for a minimum period of 4 years and a maximum of 7 years;
  - (v) that the candidates be requested to ask their Chief Constable to complete a report on themselves, together with two references from partner organisations with whom they have worked;
  - (vi) that, in addition to formal interview, the short-listed candidates be required to make a presentation to the Sub-Committee;
  - (vii) that the abilities and personal qualities detailed in the person specification would be given equal importance in the evaluation process; and
  - (viii) that the Sub-Committee meet again on 8 January 2006 for the short listing of applicants.
- (iv) that as Councillor Barr would not be available to attend the short-listing and interviews, another member from Perth and Kinross Council be invited to attend.