

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **TAYSIDE JOINT POLICE BOARD** held in the Town and County Hall, Forfar on Monday 30 January 2006 at 9.30 am.

Present: Councillor COLIN YOUNG, Depute Lord Provost CHARLES FARQUHAR OBE, Councillors RON SCRIMGEOUR, ALISTAIR BARR, JAMES BARRIE, JACK GIBB, ALAN GRANT (substitute for LEWIS SIMPSON), Councillor IAN MACKINTOSH, Depute Provost STEWART McGLYNN, Councillor IAN MILLAR, BOB MYLES, Bailie NEIL IC POWRIE, Councillors GEORGE REGAN, CHRISTINA ROBERTS, DAVID SCOTT and ALEXANDER STEWART.

Apologies: An apology for absence was intimated on behalf of Councillor HELEN DICK and Lord Provost JOHN LETFORD.

Councillor COLIN YOUNG, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTES OF PREVIOUS MEETINGS**(a) Tayside Joint Police Board**

The minute of meeting of the Board of 14 November 2005 was submitted, approved as a correct record, and signed by the Convener.

(b) Appointments Sub-Committee

The minute of meeting of the Appointments Sub-Committee of 14 November 2005 was submitted and noted (**Appendix I**).

(c) Personnel Sub-Committee

The minute of meeting of the Personnel Sub-Committee of 28 November 2005 was submitted and noted (**Appendix II**).

(d) Complaints Sub-Committee

The minute of meeting of the Complaints Sub-Committee of 28 November 2005 was submitted and noted (**Appendix III**).

(e) Appointments Sub-Committee

The minute of meeting of the Appointments Sub-Committee of 7 December 2005 was submitted and noted (**Appendix IV**).

(f) Audit Sub-Committee

The minute of meeting of the Audit Sub-Committee of 13 December 2005 was submitted and noted (**Appendix V**).

(g) Finance Sub-Committee

The minute of meeting of the Finance Sub-Committee of 21 December 2005 was submitted and noted (**Appendix VI**).

3. HER MAJESTY THE QUEEN'S NEW YEAR HONOURS LIST AWARDS

There was submitted Report No PB1/06 by the Chief Constable advising the Board that in the Queen's New Year Honours List published on 1 January 2006, the QPM had been awarded to Deputy Chief Constable W Bald and Chief Superintendent B Powrie for services to policing in Scotland, with particular reference to their involvement in the planning of the operational response to the events at the G8 World Leaders Summit at Gleneagles in July 2005. The QPM had also been awarded to Chief Superintendent James Green who had been seconded to Tayside Police from Strathclyde Police in 2004 as the Mutual Aid Director for the Summit.

The Board congratulated the officers on receipt of their awards.

4. OPERATIONAL POLICING - UPDATE

With reference to Article 3 of the minute of meeting of the Board of 14 November 2005, there was submitted Report No PB2/06 by the Chief Constable providing members with an update in relation to crime in the Force area and an overview of notable events and other operational matters of interest.

The Report advised that the overall number of detected crimes had dipped slightly compared with the same period as last year. Prevention of crime, with the consequent improvement of quality of life, remained a priority for the Force. The Report also gave information in relation to serious violent crime, domestic housebreaking, vehicle crime and drugs.

The Report also highlighted the introduction of Taser, an electrical incapacitation device, which had been introduced to the Force in January. The Taser was a less lethal option available only to trained and authorised firearms officers.

In addition, various events of note and a selection of letters of appreciation which had been forwarded to the Force were included for information.

The Board noted the terms of the Report.

5. 2006/2007 REVENUE BUDGET

With reference to Article 7 of the minute of meeting of the Finance Sub-Committee of 21 December 2005, there was submitted Joint Report No PB3/06 by the Chief Constable and the Interim Treasurer detailing the proposed Final Revenue Budget for 2006/2007 and recommending that the Interim Treasurer be instructed to send the necessary requisitions to the constituent Councils.

The Report indicated that the proposals contained within the Report allowed for the 2006/2007 Revenue Budget to be set in line the GAE settlement. Appendix A to the Report provided a summary of the 2006/2007 Revenue Budget, Appendix B provided details of the requisitions to be sent by the Interim Treasurer to the constituent Councils and Appendix C was a copy of the 2006/2007 Provisional Revenue Budget, as previously agreed by the Finance Sub Committee.

The Board agreed:-

- (i) to note the contents of the Report;
- (ii) to approve a Net Revenue Budget of £81.944 million for Tayside Police for 2006/2007 including £306,000 which was wholly funded by the Scottish Executive;
- (iii) to note that interest earned on revenue balances in 2006/2007 was estimated to be £200,000;
- (iv) to approve the recommendation by the Finance Sub-Committee that this sum should be returned to the constituent Councils;
- (v) to note that the recommendation to return the projected interest on revenue balances to the constituent Councils had been reflected in the requisition detailed in Appendix B

to the Report and that any variation to the projected figure of £200,000 would result in amendment to these requisitions; and

- (vi) to instruct the Interim Treasurer to send requisitions to the constituent Councils in accordance with Appendix B to the Report.

6. THREE YEAR REVENUE BUDGET 2006/2007 - 2008/2009

With reference to Article 5 above, there was submitted Joint Report No PB4/06 by the Chief Constable and the Interim Treasurer which provided the Board with the Provisional Revenue Budget figures for the financial years 2007/2008 and 2008/2009. This, together with the 2006/2007 final Revenue Budget, formed the basis of the Board's Revenue Budget for the three year period.

The Report indicated that the Net Revenue Budgets for 2007/2008 and 2008/2009 remained provisional at this time, and further analysis of the figures would be required prior to setting the budgets for the relevant financial years. Setting the Revenue Budget at GAE level for 2006/2007 to 2008/2009 would mean that the Force would have difficult financial targets to achieve.

The Board agreed:-

- (i) to note the Provisional Revenue Budget figures for the financial years 2007/2008 and 2008/2009;
- (ii) to note that the 2007/2008 budget was in line with the GAE settlement, although the 2008/2009 settlement figure was still to be advised and the budget was therefore the net budget expenditure on GAE basis, as outlined in paragraph 5 of the Report;
- (iii) to provide details of the requisition levels outlined in paragraph 6 of the Report to the constituent Councils to assist them in preparation of their three year revenue budgets and setting of provisional Council Tax figures for this three year period; and
- (iv) to note that the requisitions provided for the projected interest on revenue balances in 2007/2008 and 2008/2009 to be returned to the constituent Councils and that any variation to the projected figures for interest on Revenue Balances would result in an amendment to these requisitions.

7. NEW POLICE PENSION SCHEME

There was submitted Joint Report No PB5/06 by the Chief Constable and Interim Treasurer which provided members with information on the key aspects of the new Police Pension Scheme which would come into effect on 1 April 2006 for new recruits and existing officers who chose to transfer to the new scheme.

The Report indicated that the Police Pension Scheme had been under review for some considerable time with a view to bringing it more in line with other public sector pension schemes. The provisions of the new scheme were wide and varied and the Report highlighted the key aspects of the new scheme.

The Board agreed to note the contents of the Report and the key aspects of the new Police Pension Scheme which came into effect on 1 April 2006.

8. CALL HANDLING

There was submitted Report No PB6/06 by the Chief Constable which provided the Board with information on progress with changes in relation to call handling within the Force and the on-going developments in that area.

The Report indicated that Tayside Police had invested significantly in its call handling service over recent years. The investment had seen improvements in equipment and processes along with additional staff and enhanced training. The work was being approached in a way which sought to preserve and enhance local delivery whilst embracing new technology to better manage the ever increasing demand arising from mobile phone use.

The Board welcomed and noted the contents of the Report and agreed that the ongoing progress in this regard be detailed in the regular Operational Policing report.

9. RACE EQUALITY SCHEME: ACTION PLAN UPDATE

With reference to Article 5 of the minute of meeting of the Board of 14 November 2005, there was submitted Report No PB7/06 by the Chief Constable which provided members with an update on the progress of the Tayside Police Race Equality Scheme 2002 which had been reviewed in November 2005.

In order to assist the Board meet its monitoring responsibilities, the Report detailed the actions which had been carried out since the last meeting.

The Board noted the terms of the Report.

10. TAYSIDE POLICE STRATEGIC PLAN 2006 - 2009

With reference to Article 8 of the minute of meeting of the Board of 27 June 2005, there was submitted Report PB8/06 by the Chief Constable which advised that Tayside Police had produced a Strategic Plan to provide direction over the next three years. The development of the Plan had been informed by internal and external consultation and included a business model and planning cycle that detailed the relationship between various strands of business activity.

The Board noted the contents of the Report and endorsed the 2006 – 2009 Strategic Plan.

11. HOSPITALITY

It was reported that on 9/10 February 2006 a delegation from Russia would visit Scotland to draw on the experiences of policing the G8 Summit in 2005.

The delegation had asked to visit Tayside Police and Gleneagles and it was agreed that hospitality not exceeding £1,400 be approved for the event.

MINUTE of MEETING of the **APPOINTMENT SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, 4 West Bell Street, Dundee on Monday 14 November 2005 at 1.00 pm.

Present: Councillors COLIN YOUNG, ALISTAIR BARR, BOB MYLES, STEWART McGLYNN, CHRISTINA ROBERTS and GEORGE REGAN.

In Attendance: ANDREW BROWN CBE, QPM, Her Majesty's Chief Inspector of Constabulary, JOHN VINE QPM, Chief Constable, Tayside Police, CATHERINE COULL, Clerk, JAMES PETRIE, Personnel Adviser and ELAINE WHITTET, Assistant Clerk.

Councillor COLIN YOUNG, Convener, in the Chair.

1. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Appointment Sub-Committee of 27 September 2005 was submitted and approved.

2. MEMBERSHIP

The Sub-Committee noted that Depute Provost Stewart McGlynn was substituting for Councillor Scrimgeour and Councillor George Regan for Depute Lord Provost Charles Farquhar OBE, at all meetings of this Sub-Committee.

3. EXCLUSION OF PUBLIC AND PRESS

The Sub-Committee resolved that the public and press be excluded during consideration of the following item in order to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraph 1.

4. POST OF ASSISTANT CHIEF CONSTABLE, TAYSIDE POLICE

The Sub-Committee considered applications for the post of Assistant Chief Constable and agreed that a short list of five candidates be invited for interview on Wednesday 7 and Thursday 8 December 2005.

**Appendix to the minute of
meeting of Tayside Joint Police
Board of 2005.**

MINUTE of MEETING of the **PERSONNEL SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, 4 West Bell Street, Dundee on Monday 28 November 2005 at 9.30 am.

Present: Councillor COLIN YOUNG, Depute Lord Provost CHARLES FARQUHAR OBE, Depute Provost STEWART McGLYNN (substitute for Councillor Scrimgeour), Councillors CHRISTINA ROBERTS and ALEXANDER STEWART.

Councillor COLIN YOUNG, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of this Sub-Committee of 23 May 2005, which had been submitted to the Board on 27 June 2005, was approved as a correct record and signed by the Convener.

3. ATTENDANCE MANAGEMENT AND EARLY RETIREMENT UPDATE

With reference to Article 3 of the minute of meeting of this Sub-Committee of 23 May 2005, there was submitted Report No PB77/05 by the Chief Constable which detailed the positive steps and efforts being taken by the Force in relation to attendance management and early retirement within the Force.

The Report indicated that attendance management continued to be a key priority within the Force, and gave details of the number of ill-health retirements during 2005/2006 and the working days lost during April to September 2005. These figures continued to be favourable in comparison to the public sector average reported by the CBI for 2004, and to the last figures reported by Audit Scotland for Scottish Police Services for 2003/2004.

The Sub-Committee agreed to note the contents of the Report and welcomed the improved position regarding ill health retirements and the continuing efforts with regard to attendance management, whereby a significant improvement continued to be achieved.

4. SPECIAL CONSTABLES - UPDATE

There was submitted Report No PB78/05 by the Chief Constable which summarised key developments in respect of the recruitment and deployment of Special Constables within the Force. The Report indicated that Tayside Police continued to attract applications for the role of Special Constable and at present there were two intakes per year, in the Spring and Autumn.

The Report also indicated that within the Scottish Police Service prior to 1 April 2004, there had been no provision to financially reward Special Constables for their contribution to the achievement of Force objectives. Tayside Police had therefore introduced an innovative new Financial Recognition and Reward Scheme for Special Constables, initially for a one year pilot basis.

The Report detailed the key elements of the Scheme, which was now available to all Forces with effect from 1 April 2005, and had received positive feedback from both Divisional Commanders and Special Constable's representatives.

The Sub-Committee welcomed and noted the contents of the Report.

5. PNB REFORM - UPDATE

With reference to Article 5 of the minute of meeting of this Sub-Committee of 23 November 2004, there was submitted Report No PB79/05 by the Chief Constable which summarised the progress Tayside Police had made during 2005 in respect of the revised terms and conditions of police officers ratified by the Police Negotiating Board in May 2002.

Mrs Docherty, Director of Human Resource Services explained in detail the terms of the Report and, following discussion on the matter the Sub-Committee:-

- (i) expressed appreciation to Mrs Docherty for the way in which the challenging exercise had been undertaken;
- (ii) noted the update in respect of Competency Related Threshold Payments and Bonus Payments; and
- (iii) approved the Special Priority Payment Scheme as detailed in the Report, and confidential Appendices A and B.

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **COMPLAINTS SUB-COMMITTEE** held in Conference Room 1, Police Headquarters, Dundee on Monday 28 November 2005 at 10.30 am.

Present: Councillor COLIN YOUNG, Depute Lord Provost CHARLES FARQUHAR OBE, Councillors RON SCRIMGEOUR, JAMES BARRIE and STEWART McGLYNN.

Apology: An apology for absence was intimated on behalf of Councillor ALEXANDER STEWART.

Councillor COLIN YOUNG, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Complaints Sub-Committee of 5 September 2005, which had been submitted to the Board on 14 November 2005, was approved as a correct record and signed by the Convener.

3. EXCLUSION OF PUBLIC AND PRESS

The Sub-Committee resolved that the public and press be excluded from the meeting during consideration of the following items of business in order to avoid disclosure of information which was exempt in terms of paragraph 1 of Part 1 of Schedule 7(A) to the Local Government (Scotland) Act 1973.

4. PROFESSIONAL STANDARDS UPDATE

(i) Complaints Against the Police - 1 August to 31 October 2005

There was submitted Report No PB80/05 by the Chief Constable showing the number of complaints made against the police from 1 August to 31 October 2005, and how they had been disposed of, together with figures for a similar period in the previous year.

After hearing Deputy Chief Constable Gordon in amplification, the Sub Committee noted the terms of the Report.

(ii) Closed Complaint Cases

There was submitted and considered a document giving details of closed complaint cases.

The Sub-Committee requested copies of five case files and, following consideration, agreed that it was satisfied with all aspects of the complaints procedure.

(iii) Letters of Appreciation

There was submitted and noted a file containing letters of appreciation which had been sent to Tayside Police during the period under consideration.

(iv) Complaint Referred to HMIC

There was submitted Report No 81/05 by the Clerk which advised the Sub-Committee of a complaint referred to HMIC.

The Sub-Committee agreed to note the terms of the Report.

5. VALEDICTORY REMARKS

The Sub-Committee joined with the Convener in thanking Deputy Chief Constable, for the significant contribution and distinguished role he had played in police matters locally and nationally, particularly in professional standards matters, and wished him every happiness in his retirement.

MINUTE of MEETING of the **APPOINTMENT SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 1, Tayside Police Headquarters, 4 West Bell Street, Dundee on Wednesday 7 December 2005 at 1.00 pm.

Present: Councillors COLIN YOUNG, ALISTAIR BARR, BOB MYLES, STEWART McGLYNN, CHRISTINA ROBERTS and GEORGE REGAN.

In Attendance: ANDREW BROWN CBE, QPM, Her Majesty's Chief Inspector of Constabulary, JOHN VINE QPM, Chief Constable, Tayside Police, CATHERINE COULL, Clerk, JAMES PETRIE, Personnel Adviser and ELAINE WHITTET, Assistant Clerk.

Councillor COLIN YOUNG, Convener, in the Chair.

1. EXCLUSION OF PUBLIC AND PRESS

The Sub-Committee resolved that the public and press be excluded during consideration of the following item in order to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973, paragraph 1.

2. POST OF ASSISTANT CHIEF CONSTABLE, TAYSIDE POLICE

With reference to Article 4 of the minute of meeting of this Sub-Committee of 14 November 2005, the Sub-Committee proceeded to interview the short list of 5 candidates.

Thereafter, following discussion, the Sub-Committee agreed to appoint Chief Superintendent Iain Macleod, presently with Tayside Police, to the post of Assistant Chief Constable.

Mr Macleod was admitted to the meeting, and was offered and accepted the post.

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **AUDIT SUB-COMMITTEE** of **TAYSIDE JOINT POLICE BOARD** held in Conference Room 3, Fourth Floor, Tayside Police Headquarters, West Bell Street, Dundee on Tuesday 13 December 2005 at 10.00 am.

Present: Councillors COLIN YOUNG, RON SCRIMGEOUR, JAMES BARRIE, IAN MACKINTOSH and LEWIS SIMPSON.

Apology An apology for absence was intimated on behalf of Depute Lord Provost CHARLES FARQUHAR OBE.

Councillor YOUNG, Convener, in the chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Audit Sub-Committee of 30 August which had been submitted to the Board on 14 February 2005 was approved as a correct record and signed by the Convener.

3. INTERNAL AUDIT REPORTS

There was submitted Report No PB82/05 by the Interim Treasurer providing the Sub-Committee with the Internal Audit Reports issued since the last Audit Sub-Committee.

The Report indicated that, as part of the annual Audit Plan, Internal Audit issued a formal Report for each audit undertaken. Appended to the Report was a copy of the Internal Audit Report on Command and Control System Review (CAPTOR).

The Sub-Committee agreed:-

- (i) to note the contents of the Internal Audit Report; and
- (ii) to note that the Chief Internal Auditor would follow-up the agreed action plan in due course.

4. INTERNAL AUDIT PLAN UPDATE REPORT

There was submitted Report No PB83/05 by the Interim Treasurer which provided an update on the progress of the Internal Audit Plan for 2003-2004 and 2004-2005.

The Report indicated that the three year Strategic Audit Plan covering the period 2003/2004 to 2005/2006 previously agreed by the Finance Sub-Committee on 23 March 2004, had progressed significantly since the last update Report, on 30 August 2005, to the extent that, with the submission of Report PB82/05, the work for 2003/04 and 2004/05 had been discharged.

The Sub-Committee agreed to note the progress to date.

5. EXTERNAL AUDIT REPORT

There was submitted Report No PB84/05 by the Interim Treasurer which provided the external audit reports issued since the last meeting.

Mr Bruce Crosbie, External Auditor, was present and gave a brief summary of the Reports to the Sub-Committee.

After members questions had been asked and answered the Audit Sub-Committee noted the contents of the attached external audit reports.

6. 2005/06 AUDIT PLAN AND RISK ASSESSED AUDIT NEEDS

There was submitted Report No PB85/05 by the Interim Treasurer which provided information on the 2005/06 audit plan and risk assessed audit needs and indicated that initial work had commenced on the review of the audit needs for a three year plan for 2006/07 to 2008/09 inclusive.

The Report indicated that whilst a three year plan had been agreed to 2005/06, an annual review was undertaken of the draft audit plan for the forthcoming year in light of the outcomes of previous years audit work, the work undertaken by the External Auditor, Inspection Agencies and any other issues which might have arisen. The Chief Internal Auditor and Director of Corporate Services also discussed the content and discharge of the plan on an ongoing basis.

Audit briefs were currently being prepared for eight areas of audit activity for the 2005/06 audit year. Timings had been agreed between management and the auditors and initial preparatory work had already commenced.

The Audit Sub-Committee agreed to ratify the revised programme of Audits scheduled for 2005/06 and noted that initial preparatory work had commenced for the forward three year plan.

7. BEST VALUE REVIEW OF DRIVER SERVICES - SUMMARY OF PROGRESS

With reference to Article 8 of the minute of meeting of this Sub-Committee of 24 March 2005, there was submitted Report No PB86/05 by the Chief Constable providing members with an overview of the progress made against the recommendations produced following the Service Review carried out into Driver Services.

The Report indicated that the Force had implemented 10 of the 27 recommendations made arising out of the Review and work on a further 16 continued to be progressed. Due to various reasons, it had been agreed that one recommendation could not be implemented.

The Sub-Committee agreed:-

- (i) to note the progress made against the main findings of the Review; and
- (ii) to note that work on the remaining recommendations still requiring to be completed would continue to be progressed.

8. CONTINUOUS IMPROVEMENT ACTIVITY SUMMARY REPORT

With reference to Article 5 of the minute of meeting of this Committee of 30 August 2005, there was submitted Report No. PB87/05 by the Chief Constable which provided members with a Report on the progress of the recent review of the outsourced Data Input Bureau.

The Report outlined the improvements made following the review of the Data Input Bureau which would enhance service delivery. The Report also detailed the progress to date on the main recommendations which were not yet complete.

The Sub-Committee agreed to note the progress made in taking forward the main findings of the review.

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **FINANCE SUB-COMMITTEE** held in Conference Room 1, Tayside Police Headquarters, West Bell Street, Dundee on Wednesday 21 December 2005 at 10.00 am.

Present: Councillors COLIN YOUNG, RON SCRIMGEOUR, JACK GIBB and CHRISTINA ROBERTS.

Apologies: Apologies for absence were intimated on behalf of Depute Lord Provost CHARLES FARQUHAR OBE and Councillor ALISTAIR BARR.

Councillor YOUNG, Convener, in the chair

1. DECLARATIONS OF INTEREST

There were no declarations of interest made.

2. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Finance Sub-Committee of 24 March 2005 which had been submitted to the Board on 9 May 2005 was approved as a correct record.

3. REVENUE MONITORING STATEMENT AND PROVISIONAL OUTTURN

With reference to Article 5 of the minute of meeting of the Board of 31 January 2005, there was submitted Joint Report No. PB 88/05 by the Chief Constable and Interim Treasurer detailing the actual revenue expenditure incurred and income received for the period 1 April to 31 October 2005. The Report also detailed the projected position as at 31 March 2006.

The Report indicated that the Force was currently projecting a net underspend of £781,000, including £240,000 as a consequence of increased interest generated on revenue balances. The remaining net underspend of £541,000 was due to significant additional income generated by the Force including charges for the provision of mutual aid during the G8 Summit. The projected net underspend of £541,000 represented 0.7% of the Force GAE figure for 2005/2006 and was therefore well within the permitted 3% level for transfer to general reserves in any financial year.

Overall, the net expenditure incurred by the Force over the period was satisfactory. Whilst the position was welcomed, it was also noted that the Force was facing significant financial pressures in the next financial year including implementation of a job evaluation scheme and some significant property maintenance projects including replacement switchgear at Force Headquarters and replacement lifts at HQ Annexe and Perth Divisional HQ. In addition, the Force had been advised that it must relocate from Dundee City Centre Sub-Station prior to 2009 as a consequence of a demolition of Tayside House. The Force would therefore have to consider alternative accommodation options up to this date which might also incur costs.

A further Report would be submitted to the Board once the year-end position was finalised.

The Sub-Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to delegate authority to the Chief Constable and the Interim Treasurer to ensure the most advantageous financial position for the Board at the year end (but without detrimental financial impact on the constituent authorities).

4. CAPITAL MONITORING STATEMENT

With reference to Article 4 of the minute of meeting of this Sub-Committee of 24 March 2005, there was submitted Joint Report No PB 89/05 by the Chief Constable and Interim Treasurer apprising members of the actual capital expenditure incurred for the period from 1 April 2005 – 31 October 2005 and measuring projected capital expenditure for the year against the budgeted provision for the year.

Capital expenditure would continue to be managed and steps taken to ensure capital expenditure levels at the end of the financial year were within the authorised limits of the issued capital grants and the capital receipts available in order to maximise the Board's capital expenditure position in 2005/2006. The accompanying monitoring statement indicated that the projects prioritised by the Board would be completed within the current financial year.

The Sub-Committee agreed:-

- (i) to note the position as at 31 October 2005 as per the monitoring statement;
- (ii) to note that projections of the year end position would be ongoing and brought forward on a regular basis to the Board; and
- (iii) to delegate authority to the Chief Constable and the Interim Treasurer to bring about the most advantageous capital expenditure position to the Board at the financial year end by full utilisation of allocated capital grants and available capital receipts.

5. TREASURY MANAGEMENT ANNUAL REPORT 2004/2005

There was submitted Report No PB 90/05 by the Interim Treasurer detailing Treasury Management activities for Angus Council for 2004/2005, which also incorporated Treasury Management activities for Tayside Joint Police Board.

The production of a Treasury Management Annual Report was a requirement of the Code of Practice on Treasury Management in Local Authorities issued by the Chartered Institute of Public Finance and Accountancy in 2001. The Treasury Management Annual Report was therefore submitted for consideration by members with a view to obtaining approval by the Sub-Committee and adoption by the Board.

The Sub-Committee approved the contents of the Annual Report and the Treasury Management activities for the Board for 2004/2005.

6. EXCLUSION OF PUBLIC AND PRESS

The Sub-Committee resolved, that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973 paragraph 8 and 9.

7. 2006/2007 PROVISIONAL REVENUE BUDGET

With reference to Article 6 of the minute of meeting of the Board of 31 January 2005, there was submitted Joint Report No PB 91/05 by the Chief Constable and Interim Treasurer which advised of a provisional revenue budget for 2006/2007 based on a needs estimate but which was also in line with the notified GAE allocation for 2006/2007.

The Report concluded, that after adjustments to take into account current information, it was estimated that Tayside Police Force required a budget of £79.383m (on a GAE basis) to maintain service delivery in 2006/2007.

The Sub-Committee agreed:-

- (i) to note that the total estimated cost of operating the Force on a GAE basis in 2006/2007 was £79.383m which was £172,000 in excess of the notified GAE figure of £79.211m;

- (ii) to note that budget adjustments totalling £172,000 had been applied within the provisional revenue budget to bring it into line with the notified GAE figure;
- (iii) to note that the addition of £2.733m of non-GAE expenditure gave a total net revenue budget of £81.944m;
- (iv) to approve, in principle, the 2006/2007 provisional revenue budget, as outlined in Appendix A to the Report and refer the budget to a meeting of the Board for final determination; and
- (v) to note that interest earned on revenue balances in 2006/2007 was estimated to be £200,000 and, in line with last year's treatment of this, it was proposed to return any such interest earned to the constituent councils.