

TAYSIDE JOINT POLICE BOARD

MINUTE of MEETING of the **TAYSIDE JOINT POLICE BOARD** held in the Council Chambers, Perth on Monday 12 November 2007 at 10.30 am.

Present: Councillors IAN MACKINTOSH, ARCHIBALD MACLELLAN, Bailie GEORGE REGAN, Councillors MOHAMMED ASIF, JAMES BARRIE, TOM FERGUSON (Substitute for Councillor HELEN DICK), PETER MULHERON, ROBERT MYLES, HELEN OSWALD (substitute for Councillor FRANK ELLIS), CHRISTINA ROBERTS, LEWIS SIMPSON, ALEXANDER STEWART, PAUL VALENTINE (substitute for Councillor SANDY WEST), MARK SALMOND, Bailie ROD WALLACE and Bailie HELEN WRIGHT

Apologies: Apologies for absence were intimated on behalf of Councillors HELEN DICK, FRANK ELLIS and KENNETH LYALL.

Councillor MACKINTOSH, Convener, in the Chair.

1. DECLARATIONS OF INTEREST

Declarations of interest were made by Councillor Oswald and Bailie Wallace as both had relations working in the Force. However, they did not feel that this would preclude them from participating in the meeting.

2. MINUTES OF PREVIOUS MEETINGS

(a) Tayside Joint Police Board

The minute of meeting of the Board of 20 August 2007 was submitted, approved as a correct record, and signed by the Convener.

(b) Audit Sub-Committee

The minute of meeting of the Audit Sub-Committee of 28 August 2007 was submitted and noted.

(c) Complaints Sub-Committee

The minute of meeting of the Complaints Sub-Committee of 3 September 2007 was submitted and noted.

(d) Personnel Sub-Committee

The minute of meeting of the Personnel Sub-Committee of 3 September 2007 was submitted and noted.

3. REVIEW OF CHARGES FOR SERVICES OF POLICE OFFICERS - 2007

There was submitted Report No PB61/07 by the Chief Constable recommending increases in the charges for services of police officers consequent to the pay award from 1 September 2007, and taking into account the recommendations from ACPOS Finance Management Business Area.

The Board approved the increase in charges for the services of police officers with effect from 1 September 2007.

4. OPERATIONAL POLICING UPDATE

With reference to Article 6 of the minute of meeting of the Board of 20 August 2007, there was submitted Report No PB62/07 by the Chief Constable providing an overview of operational matters of interest since the last meeting.

The Report detailed a number of particular matters including:-

- Drink Driving Campaign – July 2007
- Rural Road Weekend – 24 to 26 August 2007
- Mobile Phone Action Day – 27 August 2007
- Wearing of Seatbelts/Speeding Campaign – 13 September 2007
- Operational Rossi 2007
- Motorcycle Leaflet Campaign to Warn and Inform
- Focus on Alcohol Angus Project
- Perth and Kinross Heritage Trust - Doors Open Day
- Major Enquiry Western Division
- Arbroath Community Safety Day
- Force Website
- Cycle Patrol Officers

After discussion, the Board welcomed and noted the matters contained in the Report.

5. 2008/2009 REVENUE BUDGET TIMETABLE

There was submitted Joint Report No PB63/07 by the Chief Constable and Treasurer advising the Board of the timetable to be set for the preparation of the 2008/2009 Revenue Budget.

The Board agreed:-

- (i) to note the contents of the Report; and
- (ii) to instruct the Chief Constable and Treasurer to agree the budget principles and prepare the 2008/2009 Revenue Budget in accordance with the timetable set out in the Report.

6. TAYSIDE JOINT POLICE BOARD AUDITED STATEMENT OF ACCOUNTS FOR YEAR ENDED 31 MARCH 2007

With reference to Article 5 of the minute of meeting of the Board of 25 June 2007, there was submitted Joint Report No PB64/07 by the Chief Constable and Treasurer, to which was appended the Audited Statement of Accounts for Tayside Joint Police Board for the financial year ended 31 March 2007, and the External Audit Report to Members and the Controller of Audit for 2006/2007.

The Board agreed:-

- (i) to note the contents of the Report and the Audited Statement of Accounts for the financial year ended 31 March 2007;
- (ii) to approve the Audited Statement of Accounts 2006/2007; and

- (iii) to note the contents of the External Audit Report to Members and the Controller of Audit for 2006/2007.

7. TAYSIDE POLICE DISABILITY EQUALITY SCHEME ANNUAL REPORT

With reference to Article 7 of the minute of meeting of the Board of 13 November 2006, there was submitted Report No PB65/07 by the Chief Constable which detailed the progress against the actions set out within the Disability Equality Scheme as outlined within the Force's Disability Equality Scheme (DES).

The Board agreed to note the contents of the Report.

8. TAYSIDE POLICE 'ADVANCE' PROGRAMME

With reference to Article 9 of the minute of meeting of the Board of 25 June 2007, there was submitted Report No PB66/07 by the Chief Constable which provided the members with information on the Tayside Police "Advance" programme which was intended to position the Force to better respond to future requirements.

The Report indicated that the Deputy Chief Constable had carried out a review of Tayside Police with the purpose of identifying which parts of the Force and the service it currently provided should be developed further in order to better position the Force to meet future demand. The findings of that review had been:

- (i) that the Force objectives for 2008/2009 and onwards should be amended to better reflect the emphasis to be placed on adding public value to policing services;
- (ii) that there were clear opportunities to improve upon many of the service areas linked to these Force objectives;
- (iii) that the primary purpose behind any change should be to reinforce and improve front-line service delivery;
- (iv) that a series of workstreams be commenced with senior staff taking responsibility to develop these ideas in more detail; and
- (v) that the outcomes would be developed into a strategic five year plan for the Force.

The Report noted that work was currently taking place within the Force to co-ordinate the outcomes of the developed workstreams into a coherent plan and within deliverable timescales.

The Board agreed:-

- (i) to note the contents of the Report;
- (ii) that a briefing session on this topic be arranged so that the issues raised could be discussed in more detail; and
- (iii) that a presentation to members on the Advanced Programme take place on 20 November 2007 in the Training Centre, Lecture Theatre, Baluniefield, Dundee at 7.00 pm

9. CONTRACT AWARDS FOR THE PERIOD 1 JULY - 30 SEPTEMBER 2007

There was submitted Report No PB67/07 by the Chief Constable which apprised members of the contracts awarded since the last meeting of the Board.

The Board agreed to note the contracts awarded by the Chief Constable during the period 1 July - 30 September 2007 as detailed in paragraph 3.3 of the Report

10. POLICE CALL MANAGEMENT IN SCOTLAND - AN INITIAL REVIEW BY AUDIT SCOTLAND

There was submitted Report No PB68/07 by the Chief Constable which advised members of the key findings and recommendations contained within the recent Audit Scotland review of Police Call Management in Scotland.

The Report indicated that, in September 2007, Audit Scotland had published the findings of a review into Police Call Management in Scotland. The review, had examined the numbers and types of calls made to the police (both 999 and non emergency calls) and the effectiveness of the arrangements to manage the demand.

Audit Scotland had made 18 detailed recommendations intended to assist the Scottish Government, Police Authorities, Chief Constables and other relevant organisations to improve the effectiveness of Police Call Management in Scotland.

In connection with the local position, Tayside Police had received nearly half a million calls from the public in 2006/2007. This was an average of 1,300 calls per day and, of the calls received, 10% were 999 calls. In the region of £3 million was spent on managing calls in 2006/2007.

The Chief Constable and members were heard in relation to the findings and the Board agreed:-

- (i) to note the contents of the Report;
- (ii) to note the action being taken by ACPOS in response to the recommendations contained within the Audit Scotland study; and
- (iii) to approve the Force's participation in the ACPOS work to develop an action plan and in addition to note that the Force would consider any local issues raised by the study with a view to developing its own action plan to address any areas where the service provided to the public of Tayside could be improved.

11. TRANSFER OF RELEVANT POLICE ICT STAFF AND SERVICES

There was submitted Report No PB69/07 by the Clerk detailing the current position in respect of the transfer of relevant Police Information and Communications Technology (ICT) staff and services to the Scottish Police Services Authority (SPSA) and to consider approving the formation of a Special Sub-Committee to oversee transfers on behalf of the Joint Police Board and assist the Force in ensuring the delivery of a satisfactory ICT service by the SPSA.

The Report outlined the functions and responsibilities of the Scottish Police Services Authority and advised that a Memorandum of Understanding had been signed between the Scottish Executive and the Association of Chief Police Officers in Scotland stating that "relevant" members of staff currently serving within the ACPOS ICT Directorate and within the Forces' ICT departments, together with "relevant" ICT services, would transfer to the SPSA Information Services by 1 April 2008.

Work was currently being undertaken by the ACPOS Business Change Programme to define precisely what constituted "relevant" staff and services in terms of the Act. Further work was also on-going to establish the required business relationship and service level agreements that would need to be in place as the transfer of ICT staff and services to the SPSA-IS had significant potential to impact on business continuity for all forces.

The transfer of ICT staff and services to the SPSA Information Services was a considerable undertaking, involving a significant level of complexity with the potential to impact on the business continuity of Forces.

The Board agreed:-

- (i) to note the current situation in respect of the transfer of relevant ICT staff and services to the Scottish Police Services Authority; and
- (ii) to approve the appointment of a Special Sub-Committee comprising the Convener and Vice-Conveners, to undertake the work mentioned in the Report with delegated powers as detailed in the Report.

12. MEETINGS OF SUB-COMMITTEES IN 2008

The Board agreed that meetings of its Sub-Committee would be held on the following dates:-

Finance Sub Committee

Monday 31 March 2008

Monday 15 December 2008

Personnel Sub Committee followed by Complaints Sub-Committee

Monday 4 February 2008

Monday 19 May 2008

Monday 1 September 2008

Monday 24 November 2008

Audit Sub-Committee

Monday 31 March 2008

Monday 23 June 2008

Monday 8 September 2008

Monday 15 December 2008

13. EXCLUSION OF PUBLIC AND PRESS

The Board resolved that the public and press be excluded from the meeting during consideration of the following item of business in order to avoid disclosure of information which was exempt in terms of Part 1 of Schedule 7(A) to the Local Government (Scotland) Act 1973, Paragraphs 8 and 9.

14. PROVISION OF OCCUPATIONAL HEALTH SERVICES

There was submitted Report No PB70/07 by the Chief Constable which recommended acceptance of the lowest tender in respect of Occupational Health provision within the Force.

The Board agreed:-

- (i) to accept the lowest tender that of Occupational Health and Safety Advisory Services (OHSAS), in the amount of for the provision of occupational health services £114,474; and
- (ii) to note that the revenue costs of £114,474 per annum would be contained within the overall revenue budget for the Force.

