



TAYSIDE POLICE

POLICY

PERFORMANCE REVIEW / APPRAISAL REPORTS

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Owning Department:	Human Resource Services - SDU
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PERFORMANCE REVIEW - **APPRAISAL REPORTS**

POLICY

PERFORMANCE REVIEW

Tayside Police is committed to the completion annually of Appraisal reports for all members of staff. It is recognised that the completion of such reports is mutually beneficial for all parties involved, promoting efficiency and development of individuals, while allowing Tayside Police to promote and achieve corporate goals and annual force objectives.

The role of the first line manager in this process cannot be overstated. It is critical that supervisors take time to review performance, be honest and open in assessment and provide guidance on the way ahead. In summary look back to see what should have happened, look back to see what did happen, then look forward to agree what should happen in the future.